# 合作協議學校學生至國立中央大學進修處理要點

# National Central University's Directions for Exchange Students Coming from Partner Institutions to NCU for Study

89.01.11 教務會議通過
94.01.26 教務會議修正通過
99.10.13 教務會議修正通過
100.06.22 教務會議修正通過
Approved at the NCU Academic Affairs Meeting on Jan. 11, 2000.
Amended and approved at the NCU Academic Affairs Meeting on Jan. 26, 2005.
Amended and approved at the NCU Academic Affairs Meeting on Oct. 13, 2010.
Amended and approved at the NCU Academic Affairs Meeting on Jun. 22, 2011.

一、 交換期間以不超過一年為原則。
修讀雙聯學制學生修業年限依「國立中央大學雙聯學制實施辦法」規定辦理。

Article 1 The exchange period for incoming exchange students from partner institutions shall be no more than one year in principle.

The study period for students pursuing a dual degree shall be subject to the Implementation Procedures for the International Dual Degree Program Jointly Held by National Central University and Foreign Universities and Colleges.

二、 交換期間之費用依兩校協議辦理。

Article 2 The incoming exchange students' tuition and incidental fees for the students' exchange period shall be specified and paid per the agreement between the home and the host institution.

三、 由本校相關科系協助選課。

Article 3 Relevant departments (institutes, in-service programs, and degree programs) at NCU shall assist incoming exchange students in course

selecction.

四、　交換學生在本校期間之住宿、生活、簽證等事宜亦由本校相關系（所、專班、學位學程）輔導或協助辦理。

Article 4　Relevant departments (institutes, in-service programs, and degree programs) may assist or advise incoming exchange students regarding their housing, living, visa, or other matters during their exchange period.

五、　系（所、專班、學位學程）將交換學生之資料呈報，經主管及院主管簽章，送國際處核定後，名單彙整送教務處辦理後續事宜。

Article 5　Departments (institutes, in-service programs, and degree programs) shall submit incoming exchange students' information to the Office of International Affairs for verification after the chairpersons of the departments (institutes, in-service programs, and degree programs) and the dean of the college countersign the information. Once verified, the list of incoming exchange students shall be complied and submitted to the Office of Academic Affairs for follow-up procedures.

六、　本要點如有未盡事宜，悉依兩校協議及相關規定辦理之。

Article 6　Matters not specified in the directions listed above must be subject to the agreement between NCU and the partner institution and other relevant regulations.

七、　本辦法經教務會議通過後實施，修正時亦同。

Article 7　The directions listed above have been approved at the NCU Academic Affairs Meeting prior to their implementation. Any future amendments shall follow the same administrative procedures.