

## **Course Credit Waiver Guidelines for Master's Students in the Department of French Language and Literature at National Central University**

Approved at the Departmental Affairs Committee Meeting on March 27, 2001  
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Revised and approved at the Departmental Affairs Committee Meeting on February 19, 2008  
Appraised and ratified at the Academic Affairs Committee Meeting on March 26, 2008

- Article 1 These guidelines are provided in accordance with the *National Central University Credit Waiver Guidelines*.
- Article 2 Students who have taken relevant graduate courses offered by other universities or by National Central University within five years of their admission into the Department of French Language and Literature [hereafter referred to as “the Department”] and have passed such courses with a semester or yearly grade of no less than 75 points may apply to the Department for a course credit waiver. No more than one-third of the Department’s required course credit hours can be waived.
- Article 3 Grades earned from waived courses may not be included in the calculation of the student’s semester grade point average. As specified in Article 3, subparagraph 6 of the University’s *Credit Waiver Guidelines*, applications for course credit waivers are restricted to courses which have not previously been counted toward the student’s minimum baccalaureate graduation requirements.
- Article 4 The scope and principles of course credit waivers as well as the granting of waivers for courses with divergent credit hours shall be in compliance with Articles 5 and 6 of the University’s *Credit Waiver Guidelines*.
- Article 5 Students who wish to apply for a course credit waiver should do so within the deadline as specified in the academic calendar of their first semester at the University; students may not apply for a waiver more than once.
- Article 6 Upon approval of the waiver by graduate faculty in charge of evaluating applications that year and the relevant course instructors, the waiver shall be reported to the Office of Academic Affairs.
- Article 7 Matters not covered in these guidelines shall be conducted in accordance with the relevant rules and regulations of the Ministry of Education and of the University.
- Article 8 The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Departmental Affairs Committee and appraisal and ratification by a meeting of the Academic Affairs Committee. The same procedure applies to any amendment of these guidelines.