

Guidelines for International Exchange Students Studying at NCU

Approved at the Academic Affairs Committee Meeting on January 11, 2000
Revised and approved at the Academic Affairs Committee Meeting on January 26, 2005

1. Exchange study periods shall not exceed one year.
2. Tuition and fees required of exchange students during their stay at National Central University [hereafter referred to as “the University”] shall follow the terms and conditions set forth in the cooperative agreement signed by the University and the student’s home institution.
3. University departments and graduate institutes should assist their exchange students in selecting courses.
4. Departments and graduate institutes should also assist their exchange students in dealing with housing and visa-related matters during their stay at the University.
5. The data files for all exchange students must be reviewed and signed by the heads of their respective departments or graduate institutes and the deans of the colleges to which they belong as well as by the Office of Academic Affairs before being sent to the Research and Development Office for final approval.
6. Matters not covered in these guidelines shall be conducted in accordance with the cooperative agreement signed by the University and the student’s home institution and other relevant rules and regulations.
7. The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Academic Affairs Committee. The same procedure applies to any amendment to these guidelines.