

Course Credit Waiver Guidelines for Students in the Graduate Institute of Art Studies at National Central University

Provided at the 4th Institutional Affairs Committee Meeting on January 21, 2002
Appraised and ratified at the Academic Affairs Committee Meeting on March 12, 2002
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Appraised and ratified at the Academic Affairs Committee Meeting on March 26, 2008

- Article 1 These guidelines are provided in accordance with the *National Central University Credit Waiver Guidelines*.
- Article 2 Students who wish to apply for a course credit waiver should do so within the course selection deadline as specified in the academic calendar during their first semester at the University or (in the case of transfer students) first semester in the program; students may not apply more than once.
- Article 3 Applications for course credit waivers are restricted to courses students have taken within five years of their admission into the University. The Graduate Institute of Art Studies [hereafter referred to as “the Institute”] shall decide whether the waiver shall be granted on the basis of an examination or a review of the relevant documents; a maximum of 12 course credit hours can be waived.
- Article 4 The scope and principles of course credit waivers as well as the granting of waivers for courses with divergent credit hours shall be in compliance with Articles 4, 5 and 6 of the University’s *Course Credit Waiver Guidelines*.
- Article 5 Grades earned from waived courses may not be included in the calculation of semester or graduation grade point averages.
- Article 6 Any course credit hours for courses which have previously been counted toward the student’s minimum graduation requirements for a degree cannot be waived.
- Article 7 Credits earned from courses offered by a foreign institute accredited by the Ministry of Education may, where appropriate, be waived in accordance with the relevant stipulations in these guidelines.
- Article 8 The evaluation and processing of applications for course credit waivers shall be conducted by the Institute’s Curriculum Committee, which shall be convened by the head of the Institute.
- 第一條 本辦法如有未盡事宜，依教育部及本校有關規定辦理。
- Article 9 Matters not covered in these guidelines shall be conducted in accordance with the relevant rules and regulations of the Ministry of Education and of the University.
- Article 10 The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Institutional Affairs Committee and appraisal and ratification by a meeting of the Academic Affairs Committee. The same procedure

applies to any amendment of these guidelines.