

Course Credit Waiver Guidelines for Students in the Graduate Institute of Hydrological and Oceanic Sciences at National Central University

Approved at the Institutional Affairs Committee Meeting on February 25, 2008
Appraised and ratified at the Academic Affairs Committee Meeting on June 11, 2008

- Article 1 These guidelines are provided in accordance with the *National Central University Credit Waiver Guidelines*.
- Article 2 Students who wish to apply for a course credit waiver should do so within the deadline as specified in the academic calendar of their first semester at the University or (in the case of transfer students) first semester in the program; students may not apply more than once.
- Article 3 Any course credit hours for courses which have previously been counted toward the student's minimum graduation requirements for a degree cannot be waived.
- Article 4 Students who meet any of the following criteria may apply for a waiver:
- I. Have enrolled in a university prior to their admission into the University.
 - II. Are enrolled in degree programs, i.e. undergraduate, master's and doctoral programs, and have taken graduate courses prior to their admission into the Institute and are able to present any documentary proof and official transcripts indicating the number of credit hours earned.
 - III. Have taken other courses during their term of study at the University and are able to present documentary proof of the number of credit hours earned.
- Article 4 Students who have taken relevant courses while enrolled in a previous degree program and have received a grade of 70 points in each of the courses may apply for a course credit waiver. If the waiver is for courses taken from the Institute, the full credit hours shall be granted upon confirmation of documents attesting to that fact; but if the waiver is for courses taken from other graduate programs at other universities or at National Central University, the Institute shall decide whether the waiver shall be determined on the basis of an exam or a review of the relevant documents. Master's students can waive up to two-thirds of the minimum earned credit hours required for graduation.
- Article 5 The scope and principles of course credit waivers as well as the granting of waivers for courses with divergent credit hours shall be in compliance with Articles 4, 5 and 6 of the University's *Credit Waiver Guidelines*.
- Article 6 Matters not covered in these guidelines shall be conducted in accordance with the relevant rules and regulations of the Ministry of Education and of the University.
- Article 7 The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Institutional Affairs Committee and appraisal and ratification by a meeting of the Academic Affairs Committee. The same procedure applies to any amendment of these guidelines.