

Course Credit Waiver Guidelines for Graduate Students in the Department of Electrical Engineering at National Central University

Revoked at the Departmental Affairs Committee Meeting on January 23, 2002
Approved at the Departmental Affairs Committee Meeting on April 16, 2002
Appraised and ratified at the Academic Affairs Committee Meeting on June 24, 2002

- Article 1 These guidelines are provided in accordance with the *National Central University Credit Waiver Guidelines*.
- Article 2 Students who wish to apply for a course credit waiver should do so within two weeks of enrolling in the University; students may not apply more than once.
- Article 3 Students who meet any of the following criteria may apply for a waiver:
- I. Have enrolled in a university prior to their admission into the graduate program of the Department.
 - II. Have taken graduate courses prior to their admission into the graduate program of the Department and are able to present documentary proof and official transcripts indicating the number of credit hours earned.
 - III. Have taken other courses during their term of study at the University and are able to present documentary proof of the number of credit hours earned.
- Article 4 Students who have taken graduate courses offered by the graduate department prior to their admission into the Department and have received a grade of no less than 70 points may apply for a course credit waiver; in such cases, applications are restricted to courses which have not previously been counted toward the student's minimum graduation requirements for a degree. If the waiver is for courses taken from the Department, the full credit hours shall be granted upon confirmation of documents attesting to that fact; but if the waiver is for courses taken from other graduate programs at other universities or at National Central University, the Department shall decide whether the waiver shall be determined on the basis of an exam or a review of the relevant documents. Students may waive up to half of the minimum earned credit hours required for graduation, but students admitted into the five-year direct-entry master's program are not subject to this restriction.
- Article 5 The scope and principles of course credit waivers as well as the granting of waivers for courses with divergent credit hours shall be in compliance with Articles 4, 5 and 6 of the University's *Credit Waiver Guidelines*.
- Article 6 Grades earned from waived courses may not be included in the calculation of a student's semester or graduation grade point averages.
- Article 7 Credits earned from courses offered by a foreign institute accredited by the Ministry of Education may, where appropriate, be waived in accordance with the relevant

stipulations in these guidelines.

Article 8 The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Departmental Affairs Committee and appraisal and ratification by a meeting of the Academic Affairs Committee. The same procedure applies to any amendment of these guidelines.