

Course Credit Waiver Guidelines for Graduate Students in the Department of Finance at National Central University

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Article 1 These guidelines are provided in accordance with the *National Central University Credit Waiver Guidelines*.

Article 2 Course credit waivers stipulations:

1. Students who have taken graduate courses offered by the Department of Finance within five years of their admission into the Department and have passed such courses with a grade of no less than 70 points may apply for a course credit waiver;
2. If the waiver is for courses taken at other graduate programs at the University or at other universities within five years of the student's admission into the Department, the Department shall decide whether the waiver shall be determined on the basis of an exam or a review of relevant documents. If such courses are identical to those required by the Department, the students may file for a course exemption or apply to take other relevant courses designated by the Department.
3. Students who have taken and passed courses offered by the extension education non-degree master's program of the Department within five years of their admission into or after they are enrolled in the Department or those who satisfy the criteria as specified in the *Course Credit Waiver Guidelines for EMBA Students in the School of Management* may apply for a course credit waiver.

Article 3 Courses which have previously been counted toward the student's minimum graduation requirements for a degree cannot be waived.

Article 4 Doctoral students may not waive finance courses offered by the Department with doctoral courses they have taken at other universities or other departments.

Article 5 The maximum number of course credit hours that can be waived is as follows:

1. Master's students (including students enrolled in professional-development programs) may waive up to one-third of the credit hours required by the Department for graduation.
2. Doctoral students may waive up to nine credit hours, but students who have previously taken doctoral courses offered by the Department are not subject to this restriction.

Article 6 Course credit waiver application deadlines:

1. Students who wish to apply for a course credit waiver for course credit hours earned prior to their admission into the Department should do so within the course selection deadline of their first semester at the University; no students may apply more than once.
2. Students who wish to apply for a course credit waiver for course credit hours earned after enrollment in the Department should do so within the course add/drop deadline of the semester following the semester in which they earned the course credit hours.

Article 7 Credits earned from courses offered by a foreign institute accredited by the Ministry of Education may, where appropriate, be waived in accordance with the relevant stipulations in these guidelines

Article 8 Matters not covered in these guidelines shall be conducted in accordance with the *National Central University Credit Waiver Guidelines*.

Article 9 The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Departmental Affairs Committee and appraisal and ratification by a meeting of the Academic Affairs Committee. The same procedure applies to any amendment of these guidelines.