

Course Credit Waiver Guidelines for Students in the Graduate Institute of Materials Science and Engineering at National Central University

Approved at the 12th Preparatory Committee Meeting on March 22, 2005
Approved at the Academic Affairs Committee Meeting on December 20, 2005

- Article 1 These guidelines are provided in accordance with the *National Central University Credit Waiver Guidelines*.
- Article 2 Students who have taken graduate courses prior to their admission into the Graduate Institute of Materials Science and Engineering and received a grade of 70 points or more may apply to the Institute for a course credit waiver; in such cases, applications are restricted to courses which have not previously been counted toward the student's minimum graduation requirements for a degree.
- Article 3 Students who wish to apply for a course credit waiver should do so within the stipulated deadline of their first semester at the University; students may not apply more than once and no late applications will be accepted.
- Article 4 Applications for course credit waivers are restricted to courses the student has taken within four years of his or her admission into the Institute; moreover, only courses that the Institute has offered within the past four years may be waived.
- Article 5 The maximum number of course credit hours that can be waived is nine, six of which may be course credit hours earned at other universities. Grades earned from waived courses may not be included in the calculation of a student's semester grade point average.
- Article 6 If the waiver is for courses taken from the Institute, the full credit hours shall be granted upon confirmation of documents attesting to that fact; but if the waiver is for courses taken from other graduate programs at National Central University or at other universities, the application for course credit waivers must be reviewed and approved by the Institute before being put into effect.
- Article 7 The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Institutional Affairs Committee and appraisal and ratification by a meeting of the Academic Affairs Committee. The same procedure applies to any amendment of these guidelines.