

Course Credit Waiver Guidelines for Doctoral Students in the Department of Chemical and Materials Engineering at National Central University

Approved at the Departmental Affairs Committee Meeting on July 22, 1997
1st revision approved on April 28, 1998
Appraised and ratified at the Academic Affairs Committee Meeting on September 21, 1998
2nd revision approved on October 24, 2000
Appraised and ratified at the Academic Affairs Committee Meeting on January 16, 2001
Revised and approved at the Departmental Affairs Committee Meeting on December 27, 2005
Appraised and ratified at the Academic Affairs Committee Meeting on March 28, 2006

- Article 1 These guidelines are provided in accordance with the *National Central University Credit Waiver Guidelines*.
- Article 2 Any credit hours earned from doctoral courses taken at National Central University after the student completed his or her master's degree can be waived; students who have taken doctoral courses offered by other universities may apply for a course credit waiver.
- Article 2 Students who have taken doctoral courses offered by National Central University during their study in the master's program can apply for a course credit waiver, provided that the credit hours earned from such courses exceed the minimum graduation requirements of the master's program.
- Article 4 Students who wish to apply for a course credit waiver should do so during their first semester at the University.
- Article 5 The evaluation and processing of applications for course credit waivers based on Articles 2 and 3 shall be conducted by a committee consisting of three to five departmental faculty; the applicant's thesis advisor is strongly advised not to be a member of this committee.
- Article 6 The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Departmental Affairs Committee and appraisal and ratification by a meeting of the Academic Affairs Committee. The same procedure applies to any amendment of these guidelines.

Note: Grade point averages for graduate students shall be calculated in accordance with the regulations governing the undergraduate program; the graduation grade is the mean of the student's grade-point average and thesis defense score. The lowest passing grade for graduate courses is 70 points; but for courses offered in the education program, the lowest passing grade is 60 points; unsatisfactory grades may not be amended by a make-up exam; any required courses in which the student received an unsatisfactory grade must be retaken.

Any credit hours or grades earned from courses offered in the undergraduate or education program may not be included in the calculation of a student's semester grade-point average or credit hours; nor may these credit hours or grades be counted toward a student's graduation credits or graduation grade.