

Course Credit Waiver Guidelines for Master's Students in the Department of Life Sciences at National Central University

Approved at the Departmental Affairs Committee Meeting on May 30, 2002
Appraised and ratified at the Academic Affairs Committee Meeting on June 24, 2002
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Appraised and ratified at the Academic Affairs Committee Meeting on March 28, 2006

- Article 1 These guidelines are provided in accordance with the *National Central University Credit Waiver Guidelines*.
- Article 2 Students who wish to apply for a course credit waiver should do so within the registration deadline of their first semester at the University; students may not apply more than once.
- Article 3 Students who have taken relevant graduate courses offered by National Central University or by another university within five years of their admission into the graduate program of the Department of Life Sciences and have received a grade of no less than 70 points may apply for a course credit waiver; in such case, applications are restricted to courses which have not previously been counted toward the student's minimum baccalaureate graduation requirements. If the waiver is for courses taken from the Department, the full credit hours shall be granted upon confirmation of documents attesting to that fact; but if the waiver is for courses taken from other graduate programs at National Central University or at other universities, the Department shall decide whether the waiver shall be determined on the basis of an exam or a review of the relevant documents. The maximum number of course credit hours that can be waived is nine. Grades earned from waived courses may not be included in the calculation of the student's semester grade point average.
- Article 4 Article 3 also applies to "five-year direct-entry master's students" in the Department, but in such cases there is no limit to the number of credit hours that can be waived.
- Article 5 The review of course credit waivers shall be conducted by the responsible instructor(s), who will decide whether waivers are granted.
- Article 6 The aforementioned guidelines shall be implemented and entered into force upon approval by a meeting of the Departmental Affairs Committee and appraisal and ratification by a meeting of the Academic Affairs Committee. The same procedure applies to any amendment of these guidelines.