

National Central University Guidelines for Interdisciplinary Co-Taught Courses

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Article 1

National Central University (hereinafter referred to as NCU) Guidelines for Interdisciplinary Co-taught Courses (hereinafter referred to as the Guidelines) are established to encourage teaching innovation, cultivate interdisciplinary competitiveness in students, and to promote interdisciplinary co-teaching.

Article 2

An interdisciplinary co-taught course (hereinafter referred to as a co-taught course) in the Guidelines requires an NCU full-time (or project) faculty member to gather up to three instructors in different fields to form an interdisciplinary (cross-college) teaching team. The team designs an elective course with content that is interdisciplinary, integrating, and innovative on the basis of clear mutual topics and fields of practice.

Article 3

Each instructor of a co-taught course must fully participate in the course to conduct the teaching or practice. The sum of the hourly pay per week for all the instructors of a co-taught course are limited to twice the number of the course credits times the pay per hour. The sum of each instructor's teaching hours per week is capped at the number of the course credit, and no additional teaching hours for a large class should be counted.

Each instructor of a co-taught course must have at least 15 students enrolled for the overtime to be counted. Matters regarding teaching hour calculations and overtime pay must be subject to the NCU Regulations on the Calculation of Faculty Members'

Teaching Hours. However, if faculty members receive hourly pay from the funding of a related project, their teaching hours for the co-taught course cannot be counted.

Article 4

Each faculty member may teach one co-taught course in a semester and no more than two co-taught courses in an academic year in principle.

Article 5

A co-taught course can be offered provided that at least 15 students enroll in the course.

Article 6

By the end of June (the first semester) and the end of December (the second semester) each year, a teaching team should submit a co-taught course plan along with the meeting minutes from the curriculum committees of both the course-offering department and its college to the Curriculum Division in order to apply to offer a co-taught course.

Article 7

The course plan should include the following items (please refer to Attachment I):

1. Course information.
2. Description of the course's innovative integration of interdisciplinary content and the necessity of conducting co-teaching.
3. A course outline.
4. The methods of grading students' performance.
5. The approaches to and plan of co-teaching.
6. Expected learning outcomes: The first-time applicants that apply to offer a co-taught course should describe the expected learning outcomes; the applicants that apply to offer a co-taught course again should submit students' feedback on their learning experiences in any previous co-taught courses taught by the applicants.
7. Whether the instructors' hourly pay is funded by any source of funding or not.
8. Other items.

Article 8

By the end of the semester, students' feedback on their learning experiences in the co-taught course should be collected and submitted for review to the curriculum committees of the instructors' departments and colleges. The feedback should also be submitted to the Curriculum Division to be archived. The Office of Academic Affairs may survey student feedback and instructor teaching conditions for future review, improvement, and promotion of co-taught courses. (Please refer to Attachment II.)

Article 9

The Guidelines are implemented upon approval of the NCU Academic Affairs Meeting. The same administrative procedure shall apply to any future amendments.