

國立中央大學教學傑出暨優良獎設置辦法

National Central University Guidelines for the Establishment of Outstanding Teaching and Teaching Excellence Awards

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Article 1

National Central University (hereinafter referred to as NCU) Guidelines for the Establishment of Outstanding Teaching and Teaching Excellence Awards (hereinafter referred to as the Guidelines) are stipulated to enhance teaching quality, reward outstanding faculty members, and recognize their excellent performance in teaching.

Article 2

Full-time (project) faculty members and research fellows who meet the following requirements may

be nominated as candidates for the Teaching Excellence Award: having been teaching at NCU for at least four semesters, acquiring excellent scores in teaching evaluations, and having completed the basic teaching hours of full-time faculty members at each academic rank regulated by NCU in the previous two academic years before nomination. The faculty member should be recommended by his or her department / graduate institutes and pass the preliminary evaluation administered by his or her College.

Article 3

The Teaching Excellence Award falls into three categories: the Outstanding Teaching Award, the University Teaching Excellence Award, and the College Teaching Excellence Award. Awardees will receive prizes (trophies, medals, merit badges, or award certificates), public commendation, and different amounts of prize money according to the awards given.

Article 4

The Outstanding Teaching Award will be granted to five NCU faculty members every year; each awardee will be rewarded NT\$240,000 annually, and the grant duration is two years. The University Teaching Excellence Award will be granted to fifteen NCU faculty members every year; each awardee will be rewarded NT\$180,000 annually, and the grant duration is one year. The above-mentioned award candidates will be reviewed by the Evaluation Committee of Awards for Outstanding Teaching and Teaching Excellence. The details of the evaluation method and period are stipulated in NCU Implementation Guidelines for the Evaluation of Outstanding Teaching and Teaching Excellence Awards.

Article 5

College Teaching Excellence Award winners will be granted NT\$120,000 per year, and the grant duration is one year. The total number of awardees of this award is 45 each year. The quotas of awardees will be distributed according to the percentage of the total number of full-time (project) faculty members at each College (including the Office of Teaching Centers). If the figure of a distributed quota has a decimal, each decimal number shall be cumulated year by year till the sum reaches an integer. Then, the value of the integer can count towards the quota next year. The evaluation method and period of the College Teaching Excellence Award shall be separately stipulated by each

College.

Article 6

Each academic unit may take “innovative teaching,” “digital teaching,” and "English instruction" into consideration during the evaluation process to encourage faculty members to adopt diverse teaching methods and English instruction. Regarding the evaluation of “digital teaching,” the criteria may include “applying digital technology to teaching,” “developing integral self-made digital courses or teaching materials,” “designing e-learning activities that boost students’ learning interests and performances,” “providing a peer-learning platform,” or other criteria related to teaching materials.

Article 7

Outstanding Teaching Award winners within two years from the day of receiving the awards and Teaching Excellence Award winners within one year from the day of receiving the awards are obliged to attend the meetings and activities related to teaching and learning development and students’ learning organized by the Office of Academic Affairs.

Article 8

Outstanding Teaching Award is given on a two-year basis. An awardee, in the academic year of receiving the award, will not be recommended as a candidate for the same award in the following two years. However, the number of times of winning the Teaching Excellence Award is unlimited.

A faculty member who has won the Outstanding Teaching Award three times will be considered to have a lifetime achievement in teaching excellence; he or she will no longer be nominated as a candidate for either the Outstanding Teaching Award or the Teaching Excellence Award.

Article 9

Other incentives/subsidies for teaching include the following:

1. Incentives for English-taught courses: The incentives should be given as a reward per NCU

Guidelines for Incentives for English Mediated Instruction.

2. Enhancing learning effects in large classes: The incentive is given to faculty members who instruct compulsory professional courses at undergraduate programs (including courses in the summer session). There should be at least 100 students taking the course in one semester, and the average score of the teaching evaluation of the course should reach at least four (4.0). The instructors may each receive up to NT\$10,000 as an incentive for the course after the semester ends.
3. Working as a mentor in the faculty mentorship program: Faculty members who have won the Outstanding Teaching Award or the Teaching Excellence Award or who have had distinguished contributions to teaching may be invited by the Office of Academic Affairs as mentors in the faculty mentorship program. A mentor may receive NT\$10,000 as an incentive for conducting a mentee. The implementation method should be stipulated in NCU Implementation Guidelines on the Faculty Mentorship Program.
4. Assisting the Office of Academic Affairs in promoting teaching development: Faculty members who assist in teaching-related matters, execute on-campus or off-campus innovative teaching projects, or achieve excellence in digital course module development and promotion may receive up to NT\$ 20,000 per semester as an incentive if their contributions to teaching development are recognized by the Review Committee of the Center of Teaching and Learning Development,
5. The Teaching Excellence Award for instructors teaching general education courses and common core courses: Awardees may each receive an award certificate and NT\$20,000 per academic year. There will be five awardees of this award per academic year. The implementation method shall be stipulated by the Office of the Teaching Centers in NCU Guidelines on Nominating and Rewarding Instructors with Teaching Excellence in General Education Courses and Common Core Courses. The nomination will also be conducted by the Office of the Teaching Centers.
6. Cross-collegiate and Cross-departmental Basic Science Obligatory Course Teaching Excellence Award: Each recipient will be awarded a certificate and a cash prize of 20,000 NT dollars per academic year. A total of two awards are available, and the implementation process will follow

NCU Guidelines for Cross-Collegiate and Cross-Departmental Basic Science Obligatory Course Teaching Excellence Award and Selection Criteria.

Article 10

The prize money comes from the self-raised fund of NCU and other government-subsidized funds; however, the amount of the prize money can be adjusted if there is any insufficiency in funding.

Article 11

Awardees are allowed to receive the grant while in active service. If an awardee resigns or retires during his or her award-receiving period, his or her grant should be terminated. If an awardee is taking unpaid leave, on secondment, or being disciplined, after his or her reinstatement, return to the original teaching position, or after the end of the disciplinary actions, he or she may continue to receive the grant from the day of resuming his or her original position with pay (or on the second day from the last day of his or her terms of penalty) till the grant-receiving period ends. If an awardee receives other grants from outside NCU and has to suspend receiving the prize money, the same principle and procedure shall apply.

Article 12

The Guidelines are implemented upon approval of the NCU Academic Affairs Meeting and the NCU Endowment Fund Management Committee. The same administrative procedures apply to any future amendments.