

# National Central University Regulations on Incentives for Academic Advisors of Microcourses of Self-directed Learning

Approved at the Executive Meeting of the Office of Academic Affairs on Jun. 23, 2017

Approved at the 657<sup>th</sup> NCU Executive Council Meeting on Jul. 17, 2017

Approved at the NCU Academic Affairs Meeting on Jan. 9, 2019

Approved at the NCU Endowment Fund Management Committee Meeting on Mar. 11, 2019

Approved at the NCU Academic Affairs Meeting on Jun. 23, 2020

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## Article 1

National Central University (hereinafter referred to as NCU) Regulations on Incentives for Academic Advisors of Microcourses of Self-directed Learning (hereinafter referred to as the Regulations) are established to encourage NCU faculty members or professional specialist faculty members to assist students in acquiring the credits of microcourses by self-directed learning, inspire enthusiasm in students, and cultivate talent in creative design and entrepreneurship practice.

## Article 2

The employment of and the incentives for advisors:

1. Advisors may be recommended by academic or administrative units according to the professional demands of the microcourses to meet the diversity of self-directed learning, and their employment should be approved by the Review Committee of Microcourses of Self-directed Learning.
2. NCU faculty members, faculty members from other universities, or professional specialist faculty members may serve as the advisor(s) of a microcourse. The Executive Meeting of the Office of Academic Affairs will review the performance of the microcourses and offer a bonus incentive of up to NT\$10,000 per course in

one semester. If less than five students take the course, the maximum bonus incentive is NT\$5,000. The advisors should submit the statement of work performance for review. If the microcourse is included in other funded projects and is subsidized by some special funding other than the funding of the Higher Education Sprout Project or if a faculty member receives an instructor's hourly pay for a microcourse from other projects, he or she cannot receive the above-mentioned bonus incentive.

3. The advisor (or a professional specialist faculty member) and the course instructor can be the same person, yet the faculty member can receive either the bonus incentive for an advisor or the hourly pay for an instructor.
4. Qualification of professional specialist faculty:

The professional specialist faculty should meet one of the following qualifications:

- (1) Having a bachelor's degree or higher of a domestic or foreign university/college and having had at least five years of practical experience in the respective professional fields related to the course, or having achieved outstanding performance and having had at least ten years of practical experience in the respective professional fields related to the course.
- (2) Having served as a professional player, coach, or referee in professional competitions at the national level or above.
- (3) Having been awarded a medal or a certificate of honor in professional competitions at the national level or above.
- (4) Having achieved significant results in their respective academic or professional fields and having their employment approved by the Review Committee of Microcourses of Self-directed Learning.

Advisors' obligations include:

1. to assist students in taking microcourses;
2. to participate in teaching, student guidance skills, and professional literacy workshops and activities related to self-directed learning and creative entrepreneurship to increase students' knowledge and skills;
3. to assist in promoting NCU's activities relevant to self-directed learning and creative entrepreneurship.

#### Article 4

The results of advising students in microcourses may be taken as supporting materials for faculty promotion evaluation and election for Outstanding Teaching Excellence and Teaching Excellence Awards.

#### Article 5

The funding comes from the self-raised fund of NCU and other government-subsidized funds.

#### Article 6

The Regulations are implemented upon approval of the NCU Academic Affairs Meeting and the Endowment Fund Management Committee. The same administrative procedures apply to any future amendments.