國立中央大學學生延長休學申請表

Application Form for Extending the Period of Suspension of Schooling

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| 姓名Name |  | 系所Department |  | 組別Division |  | 學號Student ID |  |
| 電話Phone |  | 身份Status | □學士班Undergraduate Student□碩士班Master’s Student | □碩士在職專班 In-service Master's Student□博士班Doctoral Student |
| 擬申請延長休學Extension Duration |  學期 (自 學年度第 學期 至 學年度第 學期) Semesters (from the semester of the academic year to the semester of the academic year) |
| 申請原因Reasons for the Extension | 限100~500字以內以條列式敘明理由Please list your reasons in 100 to 500 words. |
| 指導教授意見Faculty Advisor's Opinion |  |
| 學生簽名Student's Signature |  | 申請日期Application Date |  |
| 相關條文Related Regulation | 《國立中央大學學則》第 40 條 學生每次得申請休學一學期至二學年。休學累計以二學年為原則，期滿因重病或特殊事故等原因需再申請休學者，經系（學位學程）主管及教務長同意，得酌予延長休學二年。Article 40 of National Central University Study RegulationsStudents may apply for suspension of schooling for one semester to two academic years each time. The maximum of the cumulated period of suspension of schooling is two academic years. For the applicant who needs to apply for a longer period of suspension of schooling due to any serious illness or incident, an additional period of two more academic years can be allowed upon approval from the head of the applicant’s department (degree program) and the vice president for academic affairs. |

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| 導師/指導教授Faculty / Thesis Advisor  | 系所經辦Clerk at the Department | 系(中心)主任/所長Director of the Department / Graduate Institute / Center |
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| **教務處審核作業欄位****For Reviewers at the Office of Academic Affairs** |
| 已休學期數 | 累計 學期 | 一般休學 學期、懷孕、育嬰、兵役休學 學期、延長休學 學期 |
| 已修業期數 | 累計 學期 | 本學期是否修業年限屆滿 □是 □否 |
| 註冊組經辦Division of Registrar | 註冊組組長Chief of the Division of Registrar | 教務長Vice President for Academic Affairs |
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簽核順序：

Procedures and Instructions:

導師/指導老師→系所經辦→系(中心)主任/所長→註冊組經辦→註冊組組長→教務長

Faculty/Thesis Advisor→ Clerk at the Dept.→ Director of the Dept. / Graduate Institute / Center→ Clerk at the Division of Registrar→ Chief of the Division of Registrar→ Vice President for Academic Affairs

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