

## National Central University Regulations for Incentives for English-Medium Instruction (EMI) Courses

113.01.10 Adopted after amendment by the Academic Affairs Meeting

113.03.20 Adopted after amendment by the Academic Affairs Meeting

113.05.09 The fifth meeting of the School Fund Management Committee in the 112th academic year

114.03.27 The third meeting of the School Fund Management Committee in the 113th academic year

Article 1: In order to promote the internationalization of education, enhance students' English proficiency, and establish a bilingual teaching and learning environment to cultivate bilingual professionals in various fields, these regulations are formulated to encourage full-time faculty (excluding adjunct faculty and foreign faculty whose native language is English) to offer courses conducted entirely in English (English as a Medium of Instruction, abbreviated as EMI).

Article 2: The term "EMI courses" referred to in these regulations means courses offered by educational institutions where English is not the native language, where in the delivery of content, interaction between instructors and students, learning materials, academic support, presentation of learning outcomes, and assessment are all conducted in English.

Article 3: Each department or unit offering EMI courses with a clear course structure may apply for incentives according to these regulations, including:

(一) Degree programs or special classes approved by the Ministry of Education to be conducted entirely in English.

(二) Undergraduate or graduate professional courses, general education courses, and teacher training courses approved by department or college-level curriculum committees. Departments must offer at least 18 credits of undergraduate EMI courses per academic year, and graduate programs must offer at least 1/4 EMI courses.

(三) Credit-bearing programs or specialized modules approved by the tertiary-level curriculum committee. In case of special circumstances, approval from the Office of Academic Affairs is required for the above provisions.

The following courses are not applicable under these regulations:

mandatory courses (freshman English, freshman Chinese, military training, physical education, service-learning courses), concurrent courses, in-service programs, language training courses (including those that should be taught in English, EAP, ESP, etc.), seminars, projects, experiments, lectures, degree programs funded or commissioned by external units, or self-sustained degree programs, etc.

Article 4: To apply for EMI incentives, the following conditions must be met:

There is no limit to the number of students for mandatory courses; for elective courses, undergraduate courses must have at least 15 students or one-third of the students in the current academic year, and graduate courses must have at least 5 students. In addition to meeting the above conditions, courses must conduct teaching assessments, and if more than 50% of the end-of-term teaching assessments indicate that 70% of the course is taught and discussed entirely in English by the instructor, the incentive will be granted. If the teaching assessment score falls below 3.3 for the same instructor for two consecutive times, the incentive will not be granted for the second time, and the same instructor cannot apply for EMI incentives for the next offering of the course.

Article 5: Teachers applying for EMI incentives must complete the following tasks:

(一) At the beginning of each semester, they must complete the writing of the English course syllabus (including course objectives, content, assessment methods, reference books, etc.).

(二) Teachers must attend at least 2 EMI workshops or training courses (including online) for teachers on or off campus each semester, except those who have obtained EMI certificates or have taught more than 10 EMI courses on campus.

(三) Teachers may open physical class observations or record 10-minute demonstrations of their physical classes for submission to the Office of Academic Affairs. Relevant regulations will be announced by the Office of Academic Affairs.

The above tasks should be verified by the respective units, and the list of eligible teachers, relevant data, and videos should be submitted for review by the Office of Academic Affairs. Once all conditions are consistent, the

Office of Academic Affairs will prepare the incentives register for distribution.

Article 6: EMI incentive courses are rewarded in terms of clock hours and monetary incentives, and instructors must choose one incentive method within the specified timeframe at the beginning of the semester, which cannot be changed during the semester:

(一)Clock-hour incentive: The number of clock hours for each EMI course taught in a semester is calculated at 1.5 times the regular rate, excluding overtime hours and hours for large classes. If it is confirmed before the end of the semester that the teaching assessment does not meet the requirements of Article 4, the clock-hour incentive for that semester will be canceled. If the cancelled hours result in an insufficient total number of taught hours, they will be recalculated according to the school's regulations on teachers' teaching hours.

(二)Monetary incentive: The monetary incentive for each EMI course is as follows: Unit: Per 1 credit

	Each incentive will be awarded based on the source of funding for the current year.		
courses	Required courses	Elective Courses	Online elective courses (non-synchronous)
Undergraduate school	7,000 yuan	4,000 yuan	3,000 yuan
Graduate School	3,000 yuan		

Online asynchronous English courses are offered, and the reward is limited to one time for each course, synchronous online interactive Courses are not subject to this restriction.

The maximum total incentive amount, including university-level and college-level incentives and overtime fees for teachers, is capped at 20,000 yuan per credit. If the total incentive exceeds this amount, priority will be given to deducting the university-level incentive portion.

Article 7: Teachers who participate in external EMI training and obtain certificates will receive a one-time reward of 10,000 yuan, which can be credited in the same semester after qualification, provided that the

certificate is provided for verification.

Article 8: Each teacher can receive EMI incentives for the same EMI course a maximum of 4 times, combining clock-hour and monetary incentives; combined classes are considered as one course, and the number of students can be counted together.

Article 9: Units and teachers applying for these incentives should cooperate in filling out and providing data for various project applications, examinations, and execution performance reports. When necessary, they must cooperate with on-site visits by the Ministry of Education.

Article 10: The funding source includes self-raised income of the university and other government subsidies. In case of insufficient funding, the incentives will be reduced accordingly. Special project subsidies will be handled according to their regulations, and subsidies from the same unit cannot be duplicated for teaching incentives. If colleges have special reasons to increase EMI incentive standards, separate regulations can be formulated, with self-raised funds as the principle.

Article 11: These regulations shall be implemented after being approved by the Academic Affairs Committee and the School Affairs Foundation Management Committee, and any amendments shall also follow the same process.