

Process of Course Selection

Preliminary Course Selection Begins



2010/12/20~2011/1/7

Class Advisor assists students in selecting courses
(Only Undergraduates need “**Advisor Code**”)



2011/1/3~2011/1/9

Preliminary Course Selection

Students who have **completed** the online course evaluation have the priority to process the course selection during this preliminary session. The result will be distributed, verified and announced from 7:00 to 9:00 am. on Feb. 10th.

Course Add/Drop Begins

(Students who intend to add or drop courses must undertake the process below)



2011/2/16~2011/2/28

Add/Drop Courses

Except for some courses which require the Course Code **issued by the instructor or department**, the rest of the **add/drop** result will be verified and distributed by the course selection system everyday from Feb. 18th.



2011/3/1

Course Dropping

Only Course Dropping can be processed during this session. “Course Code” is still required if it is originally demanded.



2011/3/2

Announcement of Course Add/Drop Result

The Division of Curriculum posts the add/drop result online (<http://course.adm.ncu.edu.tw>), which can be queried by all faculty and students. Those who need to alter the course selection record can either download the application form from the website or acquire it from the Division of Curriculum. Administration charge is NT\$100 per application and the application will be accepted during the office hours from Mar. 2nd (afternoon) to 4th.



2011/3/7

Students sign the course selection record and submit the first leaf of the form to the Division of Curriculum. The Division of Curriculum distributes the roll calling/scoring sheets.



The process of Course Selection is complete.