



# National Central University Course Schedule Planning System

<https://cis.ncu.edu.tw/Course/>



# How to use (1)

- You can use ncu portal to login
- Or, you can browse NCU mainpage->Students->Course Schedule Planning System.

國立中央大學選課系統  
National Central University Course Schedule Planning System

News and Updates      Search for Courses      Login System

中文 | Site Map | About | Manual |  
1051 | Online user: 17 |  
[ Print Course Termination Online ]

Home > [New Course Schedule Planning System](#) > [News and Updates](#) > [The Announcement of Section of Curriculum](#)

## The Announcement of Section of Curriculum

Related website	
• <a href="#">Graduation verification system</a>	2016.5.20 Curriculum <a href="#">Academic Calendar for Course Selection in Fall Semester 2016 (Top)</a>
• <a href="#">Course Map</a>	2016.10.24 Curriculum <a href="#">Applying for course withdrawal:2016/10/24~2016/12/09</a>
• <a href="#">Distance Learning Website</a>	2016.8.1 Register <a href="#">Notifications for Overseas Freshman Students (overseas Chinese students, foreign students, Mainland China students and exchange students)Registering for the first Semester of the Academic Year 2016 at National Central University</a>
• <a href="#">National Tsing Hua University</a>	2016.8.1 Register <a href="#">Notifications for Overseas Current Students Registering for the First Semester of the Academic Year 2016 at National Central University</a>
• <a href="#">National Chiao Tung University</a>	2016.5.11 Academic <a href="#">National Central University 2016/2017 Academic Calendar</a>
• <a href="#">National Yang-Ming University</a>	
• <a href="#">Chung Yuan Christian University</a>	
• <a href="#">Yuan Ze University</a>	
• <a href="#">Course enquiry form</a>	



## How to use (2)

News and Updates

Search for Courses

Login System

- You can use the “Search for Courses” function no matter you have logged in or not.
- If the system doesn't automatically login, you can login system manually.



## How to use (3)

- You can get some system **information on** the upper right of any the system page ◦

CAUTION! If you want to use the system in a public place, **please be careful** with the identity.

If you notice any bugs, please contact us.

Switch to Chinese interface.

You can take a **overall** view of this system.

995202080

Bug Report

Logout

中文

Site Map

About

Manual

1001

Selection not available

Online user: 8

Current semester

Current system state



# Log in

To log in, please enter your Portal account authorized by the computer center.

Account

Password

Login

Please enter your Portal account authorized by the Computer Center.



# Function bar

NEWS, course planning progress, steps, instructions and NCU map.

Add and Drop Courses, print application form, summer course, cross-university course selection

News and Updates   Search for Courses   Add and Drop Courses   Control Panel

View some courses' information

Some **personal** functions: individual data, A4 or packet personal course tables,.



## NEWS

- You can see the latest announcements and the date of course selection.

### News and Updates

-  The Announcement of Section of Curriculum  
[Home > New Course Schedule Planning System >](#)
-  Instructions for Course Selection



# Instructions for Course Selection

[Academic Calendar for Course Selection](#)

[Instruction for NCU Course Schedule](#)

[Course Selection Regulations of National Central University](#)

[Instructions on course registration procedure](#)

Registration Guidelines for "Course of the Core General Education"

Registration Guidelines for " Physical Education"

Registration Guidelines for " Freshman Chinese"

[Registration Guidelines for “Freshman English” and “Second Year English”](#)

Registration Guidelines for " History"

Registration Guidelines for " Student Service-Learning"

Registration Guidelines for " Calculus"

Registration Guidelines for " General Physics"

Registration Guidelines for " Teacher Education"

Registration Guidelines for " Military"

[Building Name and Symbols for Class](#)

[The Procedure of Inter-Campus Course Selection: For NCU Students](#)

[The Procedure of Inter-Campus Course Selection: For Students from Other Universities](#)

<https://cis.ncu.edu.tw/Course/main/news/stdExplanation>





# Reminder

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- The Add/Drop period:  
The selection result will be verified and distributed by the course registration system everyday started from 7a.m. to 9a.m. during which the course registration system will be closed.
- Courses unsuccessfully selected will not be reserved for the next registration result distribution.
- If students still want to take the course unsuccessfully selected due to the limitation of class size, he/she must select the course again from the system, and wait for the next distribution.



# Course Coding Explained

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- Every course number consists of two parts: alphabetical prefix (two letters) showing the department that administers the course, followed by a four-digit numerical suffix for the individual course.
- The followings are principles of the first number in the four-digit numerical suffix.
  - “1” represents freshmen courses; “2” stands for sophomore courses; “3” for junior courses; “4” for senior courses;
  - “5”, “6”, “7”, and “8” are courses from graduate programs (MA & PhD); “A” designates MBA Program, and “Z” is Industrial Technology Master Program.
- When courses of a certain level also opened to higher level students, the course number corresponds to the highest level ones.



## Building Name and Symbols for Class

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- One new university's environment may be strange to you to find the correct classroom. This NCU's MAP will take some helps for you to get familiar with the following life.
- [校園平面圖 Campus Map](#)



# Building Name and Symbols for Class

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- <http://pdc.adm.ncu.edu.tw/Course/course/building.htm>



# SEARCH FOR COURSES (1)

- You can use the “Search for Courses” function **whether** logged in or not.








Course information of the semester



Search for Courses

Add and Drop



Course Information of the Semester

-  Inquiry by Departments
-  Inquiry by the Indicated Course Taker
-  Inquire the Course of the Core General Education
-  Inquire the Course of the Credit Program
-  Inquire the Course of the Minor Specialty Courses
-  Inquire the Course Lectured in English
-  Search for Summer Courses

Course information of past semesters



Course Information of Past Semesters

-  Search according to Keyword/Time/Departments
-  Search according to Years



# According to keyword / time / departments

- All the fields are optional. You can query the default condition, if you have no idea about what you want.
- But, please fill relevant information as possible to limit the answer domain.

Select Academic Year and Semester			
Academic Year	107 <input type="button" value="v"/>	semester	fall <input type="button" value="v"/>
Inquiry by Departments			
College / Department	<input type="text" value="-- Select --"/> <input type="button" value="v"/>		
Search with Keyword			
Course Name/Instructor's Name/Course Code/Serial Number Keyword	<input type="text"/>		
Search Course According to Time Slot			
Week	Select <input type="button" value="v"/>	Class Section	Select <input type="button" value="v"/>
Lecture Language			
Lecture Language	Select <input type="button" value="v"/>		
<input type="button" value="Search"/>			



# According to Years

## Search according to Years

Years	semester
107	fall [ <a href="#">Search</a> ]
	spring [ <a href="#">Search</a> ]
106	fall [ <a href="#">Search</a> ]
	spring [ <a href="#">Search</a> ]
105	fall [ <a href="#">Search</a> ]
	spring [ <a href="#">Search</a> ]
104	fall [ <a href="#">Search</a> ]
	spring [ <a href="#">Search</a> ]
103	fall [ <a href="#">Search</a> ]
	spring [ <a href="#">Search</a> ]
102	fall [ <a href="#">Search</a> ]
	spring [ <a href="#">Search</a> ]



# Inquiry by Departments

## Inquiry by Departments

<b>Centres and Institutes</b> ( 中心、處室 )	<b>College of Liberal Arts</b> ( 文學院 )	<b>College of Science</b> ( 理學院 )
<ul style="list-style-type: none"> <li>• Physical Education Office(231)</li> <li>• Military Training Office(8)</li> <li>• Division of Student Affairs-Student Counselling(36)</li> <li>• General Education Center(46)</li> <li>• Language Center(122)</li> <li>• Teaching Center(26)</li> <li>... and more.</li> </ul>	<ul style="list-style-type: none"> <li>• Center of Teacher-training Program(20)</li> <li>• Department of Chinese Literature(97)</li> <li>• Department of English(43)</li> <li>• Department of French(53)</li> <li>• Institute of Philosophy(12)</li> <li>• Institute of History(19)</li> <li>... and more.</li> </ul>	<ul style="list-style-type: none"> <li>• College of Science(1)</li> <li>• Department of Mathematics(83)</li> <li>• Department of Physics(104)</li> <li>• Department of Chemistry(42)</li> <li>• Department of Optics and Photonics(46)</li> <li>• Joint Science Program(6)</li> <li>... and more.</li> </ul>
<b>College of Engineering</b> ( 工學院 )	<b>College of Management</b> ( 管理學院 )	<b>College of Electrical Engineering and Co</b> ( 資電學院 )
<ul style="list-style-type: none"> <li>• College of Engineering(15)</li> <li>• Department of Civil Engineering(87)</li> <li>• Department of Mechanical Engineering(92)</li> <li>• Department of Chemical Engineering(37)</li> <li>• Interdisciplinary Program of Engineering(1)</li> <li>• Institute of Construction Management(17)</li> <li>... and more.</li> </ul>	<ul style="list-style-type: none"> <li>• College of Management(18)</li> <li>• Department of Business Administration(73)</li> <li>• Department of Information Management(52)</li> <li>• Department of Finance(48)</li> <li>• Department of Economics(35)</li> <li>• Institute of Industrial Economics(25)</li> <li>... and more.</li> </ul>	<ul style="list-style-type: none"> <li>• College of Electrical Engineering and Computer Sciences(1)</li> <li>• Department of Electrical Engineering(65)</li> <li>• Department of Computer Science and Elec. Engineering(69)</li> <li>• Department of Communication Engineering(35)</li> <li>• Interdisciplinary Program of Electrical Engineering and Computer Science(1)</li> <li>• Institute of Network Learning Technology(11)</li> </ul>





# Inquiry by the Indicated Course Taker

## Inquiry by the Indicated Course Taker

<b>Centres and Institutes</b> ( 中心、處室 )	<b>College of Liberal Arts</b> ( 文學院 )	<b>College of Science</b> ( 理學院 )
<ul style="list-style-type: none"> <li>• Physical Education Office(4)</li> <li>• Military Training Office(1)</li> <li>• Division of Student Affairs-Student Counselling(1)</li> <li>• General Education Center(10)</li> <li>• Language Center(1)</li> <li>• Master of Science Program in Remote Sensing Science and Technology(1)</li> <li>... and more.</li> </ul>	<ul style="list-style-type: none"> <li>• Center of Teacher-training Program(1)</li> <li>• Department of Chinese Literature(5)</li> <li>• Department of English(4)</li> <li>• Department of French(4)</li> <li>• MA in Chinese Literature(1)</li> <li>• MA in English Literature(1)</li> <li>... and more.</li> </ul>	<ul style="list-style-type: none"> <li>• College of Science(1)</li> <li>• Department of Mathematics(5)</li> <li>• Department of Physics(5)</li> <li>• Department of Chemistry(5)</li> <li>• Department of Optics and Photonics(4)</li> <li>• Joint Science Program(5)</li> <li>... and more.</li> </ul>
<b>College of Engineering</b> ( 工學院 )	<b>College of Management</b> ( 管理學院 )	<b>College of Electrical Engineering and Co</b> ( 資電學院 )
<ul style="list-style-type: none"> <li>• College of Engineering(1)</li> <li>• Department of Civil Engineering(5)</li> <li>• Department of Mechanical Engineering(4)</li> <li>• Department of Chemical Engineering(4)</li> <li>• Interdisciplinary Program of Engineering(1)</li> <li>• MSc in Civil Engineering(1)</li> <li>... and more.</li> </ul>	<ul style="list-style-type: none"> <li>• Department of Business Administration(4)</li> <li>• Department of Information Management(5)</li> <li>• Department of Finance(5)</li> <li>• Department of Economics(5)</li> <li>• Master of Business Administration(1)</li> <li>• Master of Information Management(1)</li> <li>... and more.</li> </ul>	<ul style="list-style-type: none"> <li>• Department of Electrical Engineering(4)</li> <li>• Department of Computer Science and Elec. Engineering(5)</li> <li>• Department of Communication Engineering(4)</li> <li>• Interdisciplinary Program of Electrical Engineering and Computer Science(2)</li> <li>• MSc in Electrical Engineering(1)</li> <li>• MSc in Computer Science and Information Engineering(1)</li> <li>... and more.</li> </ul>



# Inquire the Course of the Core General Education

## Inquire the Course of the Core General Education

Field of the Course	General Education-Humanities & Thought
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### General Education-Humanities & Thought

Serial Number Course Code - Class	Course Name/Remark	Instructor	Credit	Time/Building and Room Number	Required or Elective	Whole Year or Semester	Maximum Number	Assignment Criteria	Syllabus
09003 GS2002-*	Philosophy of Life 人生哲學 [Code Card:Optional]	Chang, Chun-Hsiang	2	Fri34/O-114	Elective	Semester	120	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
09004 GS2031-*	Orientation and Challenge of Science in Human Culture 科學在人類文化中的定位與挑戰 [Code Card:Optional]	Tsai-Chien Chiang	2	Tue56/O-114	Elective	Semester	120	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
09005 GS2064-*	Piano Literature Appreciation 鋼琴音樂作品欣賞 [Code Card:Optional]	Tseng, Yun- Hsin	2	Wed78/A-106	Elective	Semester	50	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
09006 GS2135-*	Application of Cultural Creativity :Taiwan Fiction and the Film Adaption 文創應用：看小說拍電影 [Code Card:Optional]		3	Wed789/A-113	Elective	Semester	60	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>



# Inquire the Course of the Credit Program

## Inquire the Course of the Credit Program

Select a department  
or institute

--Select--

Serial Number	Course Code - Class	Course Name/Remark	Instructor	Credit	Time/Building and Room Number	Required or Elective	Whole Year or Semester	Maximum Number	Assignment Criteria	Syllabus
Specialty Program-Business Administration										
41009	BA2030-A	Marketing Management 行銷管理 [Code Card:All] [Preselected]	Lin, Chien-Huang	3	Wed678/I1-304	Required	Semester	70	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
41010	BA2030-B	Marketing Management 行銷管理 [Code Card:All] [Preselected]	Chen, Kuan-Ju	3	Wed678/I1-111	Required	Semester	70	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
41015	BA4000-A	Business Policy 企業政策 [Code Card:All] [Preselected]	Hornng, Der-Juinn	3	Tue567/I1-006	Required	Semester	60	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
41016	BA4000-B	Business Policy 企業政策 [Code Card:All] [Preselected]	Hornng, Der-Juinn	3	Wed567/I1-006	Required	Semester	60	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>



# Inquire the Course of the Minor Specialty Courses

Select a department or institute	--Select-- <span style="float: right;">▼</span>
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Serial Number Course Code - Class	Course Name/Remark	Instructor	Credit	Time/Building and Room Number	Required or Elective	Whole Year or Semester	Maximum Number	Assignment Criteria	Syllabus
Minor Specialty-Chinese Literature									
11041 CL1003-*	Introduction to Chinese Classics 國學導讀 [Code Card:Optional] [Not for preliminary] [Preselected]	Ho, Goang-Ru	2	Mon78/C2-106	Required	Whole Year	55	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
11042 CL1005-*	Introduction to Literature 文學概論 [Code Card:Optional] [Not for preliminary] [Preselected]	Chunag, Yi-Wen	2	Wed78/C2-107	Required	Whole Year	55	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
11043 CL1025-*	Reading Classics 古籍閱讀 [Code Card:Optional] [Not for preliminary] [Preselected]	Ho, Goang-Ru	1	Mon6/C2-106	Required	Whole Year	55	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
11044 CL1064-*	The Analects of Confucius 論語	Sun, Chih-Wen	3	Thu678/C2-113	Elective	Semester	50	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
11045 CL1080-*	Chinese Phonetics 國語語音學	Liao, Hsiang-Mei	3	Thu678/C2-107	Elective	Semester	30	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>



# Inquire the Course Lectured in English

## Inquire the Course Lectured in English











View by Schedule

Select a department or institute	--Select-- <span style="float: right;">▼</span>
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Serial Number	Course Name/Remark	Instructor	Credit	Time/Building and Room Number	Required or Elective	Whole Year or Semester	Maximum Number	Assignment Criteria	Syllabus
General Education Center									
09045 GS3820-*	Understanding the World 認識世界 [Lecture Language:Partially English] [Code Card:Optional]	Wang, Li-Jung	2	Wed56/O-214	Elective	Semester	120	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
Language Center									
00023 LN0043-C	German ( I ) A 德文(一) A [Lecture Language:English] [Code Card:Optional]	Luh, Simone	3	Fri234/O-106	Elective	Semester	48	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>
00048 LN1014-A	Freshman English: Listening and Speaking 大一英文：聽力與會話 <b>Intermediate course. Restricted to students of intermediate level determined by placement</b> [Lecture Language:English] [Code Card:All] [Not for preliminary]	Chin, Jonathan	2	Mon34/O-211	Required	Semester	46	<a href="#">Assignment Criteria</a>	<a href="#">Syllabus</a>



# Add and Drop Courses –Select Courses

Add and Drop Courses	Control Panel
Add and Drop Courses	
 <a href="#">Select Courses</a>	
<a href="#">Print Application Form</a>	
 <a href="#">Print Application Form to Manually Update Course Selection Record</a>	
 <a href="#">Print Application Form for Course Withdrawal</a>	
<a href="#">Summer Courses</a>	
 <a href="#">Search for Summer Courses</a>	
 <a href="#">Register for Summer Courses</a>	
 <a href="#">Print Application Form for Summer School</a>	
 <a href="#">See Summer Course Selection Status</a>	
<a href="#">Cross-University Course Selection</a>	
 <a href="#">Login to Data</a>	
 <a href="#">Print Application Form</a>	
 <a href="#">See Course Selection Status</a>	



# Add and Drop Courses – Step. 1

## Procedure



**Teaching evaluation complete.**

- You can finish “Teaching Evaluation” at first.
- When Add/Drop Courses Period, you can skip this part and press Step2.



# Add and Drop Courses – Step. 2

## Procedure

Step 1 Teaching Evaluation

Step 2 Class Advisor Code

Step 3 Course Selection Regulations

Step 4 Select Courses

Step 5 Priority and Required/Elective Courses

Step 6 Confirm Schedule

Class Advisor Code complete.

- You should also fill in **Class Advisor Code**(大學部入學第一學期及所有研究生可免填).

the mentor's code(Undergraduate freshmen and graduate students can skip this part in the first semester)





# Add and Drop Courses—Step. 3

## == Important Regulations ==

1. If there is a class schedule conflict or redundant courses, please drop the course(s) before the add/drop deadline. Otherwise, the system will drop the course(s) automatically without exception.
2. Every freshman, sophomore, and junior must take a minimum of 16 credits per semester. Senior students must take a minimum of 9 credits per semester. All violators will be expelled.
3. Undergraduates who delay their graduation:
  - A. must take a least one course (excluding Physical Education, Military Education, and Service Learning). All violators will be expelled.
  - B. should pay tuition (if taking 9 credits or less), or pay tuition plus miscellaneous fees (if taking 10 credits or more). The above excludes the course credits of the Center of Teacher Education.
4. Before course selection, please go to the system of graduation verification to check if the credit points (**especially those of the general education**) are enough for you to graduate in time.

**Please read the important regulations carefully**







# Add and Drop Courses–Step. 4

Course Selection Template    My School Work Schedule

Add Template:    According to course offering unit    According to targeted students    According to keyword

According to unselected courses    According to weekday

:Inactive    :Selected courses    :Added to tracking list    :Added to list of registered courses

**MSc in Computer Science and Info +**  
**rmation Engineering [1]**

- You can select courses now!!







# Add and Drop Courses—Step. 4 (2)

Course Selection Template    My School Work Schedule

Add Template:    According to course offering unit    According to targeted students    According to keyword

According to unselected courses    According to weekday

 :Inactive     :Selected courses     :Added to tracking list     :Added to list of registered courses





**MSc in Computer Science and Info** + ×  
**rmation Engineering [1]**

There are 5 ways to select course :





1. According to course offering unit
2. According to targeted students
3. According to keyword
4. According to unselected courses
5. According to weekday



# Add and Drop Courses–NOTE

:Inactive :Selected courses :Added to tracking list :Added to list of registered courses

- In new course planning system, every course will have 3 course states, and a tracking state.

-  – Inactive : This course is not registered and selected
-  – Selected : Congratulation! You can take the course!
-  – Registered : You have registered, please wait for the distributed results.
-  – Tracking : This course has been added to tracking list.



# Add and Drop Courses- operation (1)

- According to course offering unit

According to course offering unit

Select a college

College of Electrical Engineering and Co

Select a department or institute

- College of Electrical Engineering and Computer Sciences
- Department of Electrical Engineering
- Department of Computer Science and Elec. Engineering
- Department of Communication Engineering
- MSc in Electrical Engineering

Search

- Make your course schedule by college, department or institute.



# Add and Drop Courses- operation (2)

- According to targeted students

依授課對象

請選擇學院

請選擇系所

- 資訊工程學系 [一年級]
- 資訊工程學系 [二年級]
- 資訊工程學系 [三年級]
- 資訊工程學系 [四年級]

Search

- The system will list all the courses for different student status.



# Add and Drop Courses—operation (3)

- According to keyword

**According to keyword**

Keyword : ( According to keyword included : Course Name/Instructor's Name/Course Code/Serial Number Keyword )

wei j


- Wei Jen Wang
- Wei Jen Wang
- Wei Jen Wang
- Wei Jen Wang
- Wei Jen Wang
- Wei Jen Wang
- Wei Jen Wang
- 52051 / CE6132\*
- 高等分散式計算模型
- Advanced Distributed Computing Models
- 王尉任/Wei Jen Wang



- The system will list all the courses match to the keyword.
- **Effective Keywords:**  
course name,  
instructor's name,  
course code and course  
serial number.



## Add and Drop Courses—operation (4)

- According to unselected courses

依照未中選科目 + 

-  SE6023\* 雲端運算概論
-  CE6020\* 人工智慧

- The system will list all the courses unselected.





# Add and Drop Courses—operation (5)

- According to weekday

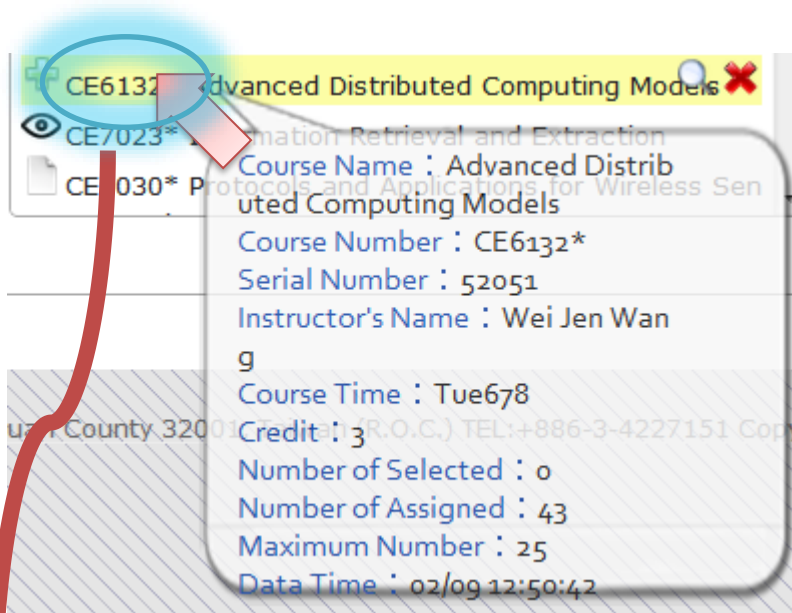
According to weekday

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	[ Sun   1 ]	[ Mon   1 ]	[ Tue   1 ]	[ Wed   1 ]	[ Thu   1 ]	[ Fri   1 ]	[ Sat   1 ]
2	[ Sun   2 ]	[ Mon   2 ]	[ Tue   2 ]	[ Wed   2 ]	[ Thu   2 ]	[ Fri   2 ]	[ Sat   2 ]
3	[ Sun   3 ]	[ Mon   3 ]	[ Tue   3 ]	[ Wed   3 ]	[ Thu   3 ]	[ Fri   3 ]	[ Sat   3 ]
4	[ Sun   4 ]	[ Mon   4 ]	[ Tue   4 ]	[ Wed   4 ]	[ Thu   4 ]	[ Fri   4 ]	[ Sat   4 ]
Z	[ Sun   Z ]	[ Mon   Z ]	[ Tue   Z ]	[ Wed   Z ]	[ Thu   Z ]	[ Fri   Z ]	[ Sat   Z ]
5	[ Sun   5 ]	[ Mon   5 ]	[ Tue   5 ]	[ Wed   5 ]	[ Thu   5 ]	[ Fri   5 ]	[ Sat   5 ]
6	[ Sun   6 ]	[ Mon   6 ]	[ Tue   6 ]	[ Wed   6 ]	[ Thu   6 ]	[ Fri   6 ]	[ Sat   6 ]
7	[ Sun   7 ]	[ Mon   7 ]	[ Tue   7 ]	[ Wed   7 ]	[ Thu   7 ]	[ Fri   7 ]	[ Sat   7 ]
8	[ Sun   8 ]	[ Mon   8 ]	[ Tue   8 ]	[ Wed   8 ]	[ Thu   8 ]	[ Fri   8 ]	[ Sat   8 ]
9	[ Sun   9 ]	[ Mon   9 ]	[ Tue   9 ]	[ Wed   9 ]	[ Thu   9 ]	[ Fri   9 ]	[ Sat   9 ]




– You can make your schedule day by day



## Add and Drop Courses—operation (6)

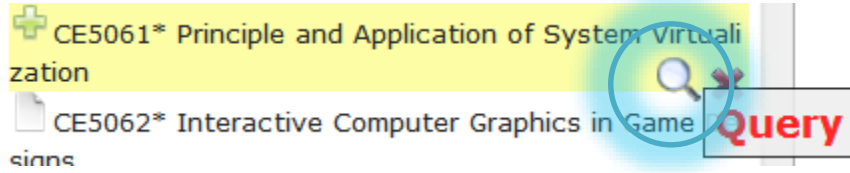


Move cursor on course,  
you will see the brief introduction.

- If you move cursor on any course, you **can check** the brief introduction and states of this course.
- For instance, this course has 3 different states:
  -  – Selected.
  -  – You can query more detail information.
  -  – Cancel. “Cancel” can cancel 3 states: selected, registered, queried.



# Add and Drop Courses—operation (7)



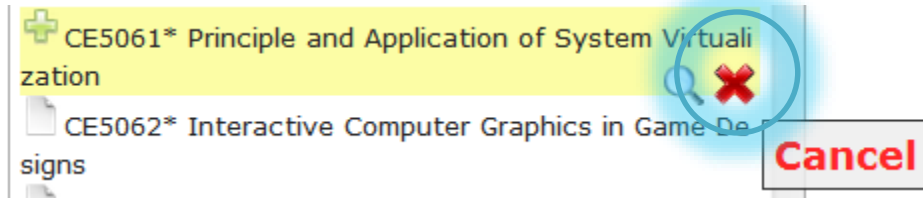
Course Information	
Serial Number / Course Code - Class	52051 / CE6132 - *
Course Name	Advanced Distributed Computing Models 高等分散式計算模型
Instructor	Wei Jen Wang / 王爵任
Time/Building and Room Number	Tuesday 6 (14:00 - 14:50)   Engineering Building 5 A212 Tuesday 7 (15:00 - 15:50)   Engineering Building 5 A212 Tuesday 8 (16:00 - 16:50)   Engineering Building 5 A212
Maximum Number	25
Number of Assigned	43
Number of Selected	0
Credit	3
Remark	
Syllabus	
Course Description	This course will cover the following issues: 1. Java RMI 2. lambda calculus 3. Actor Model 4. pi-calculus 5. Join calculus 6. Mobile ambient 7. Distributed garbage collection and process termination 8. Selected Topics
Textbooks/References	Papers & handouts
Way of Instruction	lecture - seminar
Grading	1 Exam 30% 2-3 HWs 30% 1-2 Presentations 30% 1 Final report 10%
Office Hour	Monday 4:00-5:00

## Query detail

- Every course has a “magnifier” icon.
- The magnifier function can **show** more detail information.



# Add and Drop Courses—operation (8)

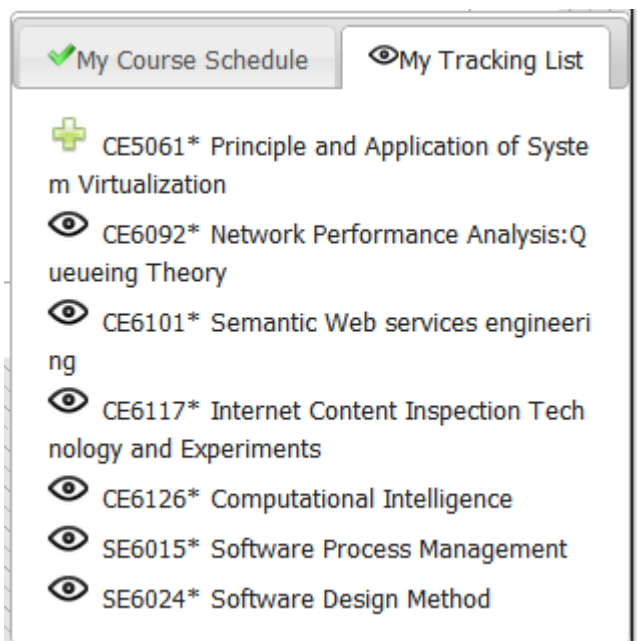
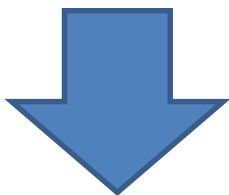
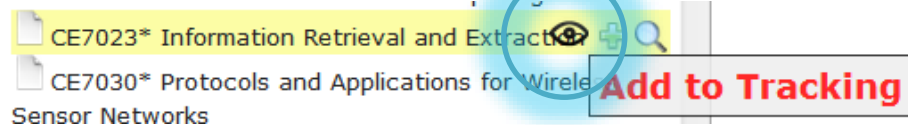


## Cancel

- The “Cancel” can call off the following states:
  - Selected
  - Registered
  - tracking



# Add and Drop Courses-operation (9)



## Tracking

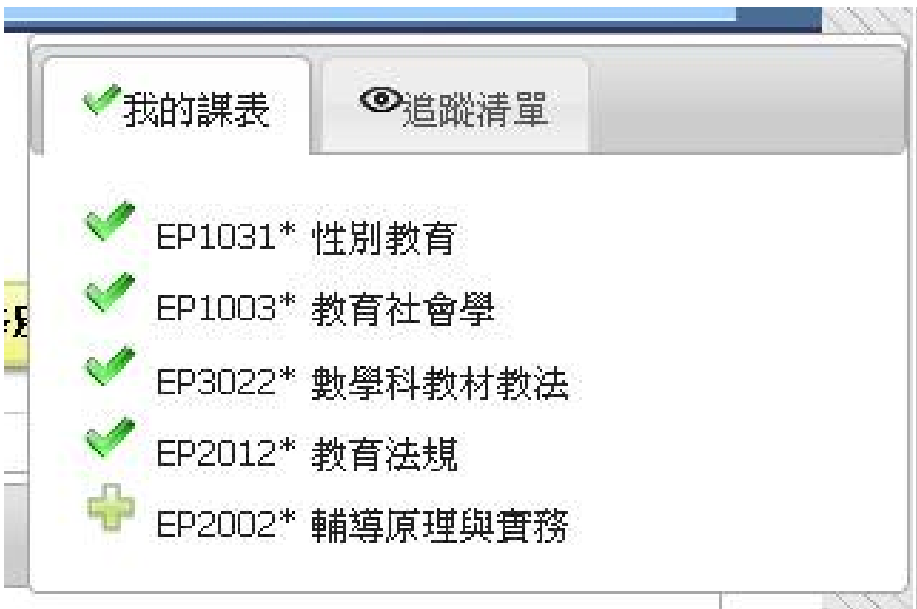
- In the latest version, the tool panel is placed on the right-top corner.
- If you track any course, the course will be added to your tracking list.
- In this way, you can plan your schedule more efficient.



# Add and Drop Courses- operation (10)

## Tracking

- You also can use “My Course Schedule” to take a brief view of all selected courses .





# Add and Drop Courses-operation (10)

Status of Course Selection	Serial Number/ Course Code - Class	Course Name/Remark	Instructor	Required or Elective / Credit	Priority	Time/Building and Room Number
Not Classified						
1 Pre-course selection	52036 CE6002- *	Seminar 書報討論	Min-Te Sun	<input type="text" value="Required"/> -0	X	Wed67/E6-A207
2 The course is to be assigned.	52042 CE6012- F	Special Topics in Computer Science 專題討論	HO CHIN WEN Huang Shing-Tsaan Min-Te Sun Wei Jen Wang	<input type="text" value="Required"/> -0	X	Sat78/E6-A211
3 The course is to be assigned.	52051 CE6132- *	Advanced Distributed Computing Models 高等分散式計算模型	Wei Jen Wang	Elective -3	X	Tue678/E6-A212
4 The course is to be assigned.	52034 CE5061- *	Principle and Application of System Virtualization 虛擬機系統與應用	LI-MING TSENG	Elective -3	X	Mon78/E6-A210 Wed5/E6-A210

- On this page you can directly adjust the priority of your course selection with your cursor. The smaller order number marks higher priority.
- Also, you can make a direct shift of required/optional in the indicated box.
- After your adjustment, the page will give a flash if the adjustment is successfully saved.



# Add and Drop Courses-operation (11)

show.conflict.pre3 class schedule conflicts.












	Tue	Wed	Thu
		✓ Linux Operating System	
		✓ Linux Operating System	
		✓ Linux Operating System	
+ Japanese (I) B + Japanese(I) A	✓ Introduction to Cloud Computing	✓ Introduction to Cloud Computing	
+ Japanese (I) B + Japanese(I) A	✓ Seminar	✓ Introduction to Cloud Computing	
+ Japanese (I) B + Japanese(I) A	✓ Seminar		

- Finally, if there is any conflict in your schedule, please fix it.
- Otherwise, all conflicted course will be automatically cancelled.





# Print application Form

<b>Add and Drop Courses</b>	Control Panel	sidebar.studentAssistant
<a href="#">Add and Drop Courses</a>		
 <a href="#">Select Courses</a>		
 <a href="#">Print Application Form</a>		
 <a href="#">Print Application Form to Manually Update Course Selection Record</a>		
 <a href="#">Print Application Form for Course Withdrawal</a>		
<a href="#">Summer Courses</a>		
 <a href="#">Search for Summer Courses</a>		
 <a href="#">Register for Summer Courses</a>		
 <a href="#">Print Application Form for Summer School</a>	<input type="text" value="Print Application Form"/>	<input type="button" value="Reset"/>
 <a href="#">See Summer Course Selection Status</a>		
<a href="#">Cross-University Course Selection</a>		
 <a href="#">Login to Data</a>		
 <a href="#">Print Application Form</a>		
 <a href="#">See Course Selection Status</a>		



# Print Application Form to Manually Update Course Selection Record

Processing steps

Print Application Form to Manually Update Course Selection Record

Processing Period : 2018-09-21 08:00 ~ 2018-09-26 17:00

Procedure to manually add/drop courses: Acquire instructor approval and signature -> Pay fee at the Cashier Office -> Submit application to the Curriculum Division

Print Application Form

Reset

Add Course(s)  
(Search with Keyword)

Keyword : ( According to keyword included : Course Name/Instructor's Name/Course Code/Serial Number  
Keyword )

Search

Drop Course(s)

Below are the courses that you have taken

Serial Number Course Code - Class	Course Name/Remark	Instructor	Credit	Time/Building and Room Number	Required or Elective	Whole Year or Semester	Number of Students	Syllabus
---	--------------------	------------	--------	----------------------------------	-------------------------	---------------------------	-----------------------	----------

Add Course(s)

Serial Number Course Code - Class	Course Name/Remark	Instructor	Credit	Time/Building and Room Number	Required or Elective	Whole Year or Semester	Number of Students	Syllabus
<input type="checkbox"/> 71001 IH6005-*	Seminar on Ethnic Relations 族群關係研究	Wang, Li-Jung	3	Wed234/HK-418	Required	Semester	0	<a href="#">Syllabus</a>
<input type="checkbox"/> 71002 IH6043-*	Seminar in Hakka Culture Studies 客家文化專題研究	Cheng, Hsiao-Feng Chang, Han-Bi Wang, Pao-Chien	3	Tue234/HK-315	Required	Semester	0	<a href="#">Syllabus</a>
<input type="checkbox"/> 71003 IH6078-*	Cultural Economy & Agro-Rural Development of Hakka Areas 文化經濟與客庄農鄉發展	Lai, Shou-Cheng	3	Wed678/HK-301	Elective	Semester	0	<a href="#">Syllabus</a>
<input type="checkbox"/> 71004 IH6079-*	Ethnicity and Society 族群與社會	Chiang, Chen-Yin	3	Tue678/HK-301	Elective	Semester	0	<a href="#">Syllabus</a>
<input type="checkbox"/> 73005 HP9996-*	Teaching practice and learning 教學實務與實習III		1	Sat3/*-***	Elective	Semester	0	<a href="#">Syllabus</a>

Drop Course(s)



# Print Application Form for Course Withdrawal

Print Application Form for Course Withdrawal

Processing steps

Processing Period: 2018-10-22 ~ 2018-12-07

Procedure to withdraw from course: Acquire instructor approval and signature -> Acquire Department Head approval and signature-> Submit application form to the Curriculum Division

**Notice: 1. Limited to one course per semester. After withdrawing from the course, course credits for this semester should not be less than the minimum requirement. 2. You have applied for credits reducing could not apply for course withdrawal.**

Serial Number Course Code - Class	Course Name/Remark	Instructor	Credit	Time/Building and Room Number	Required or Elective	Whole Year or Semester	Syllabus
<input type="checkbox"/> 71001 IH6005- *	Seminar on Ethnic Relations 族群關係研究	Wang, Li-Jung	3	Wed234/HK-418	Required	Semester	<a href="#">Syllabus</a>
<input type="checkbox"/> 71002 IH6043- *	Seminar in Hakka Culture Studies 客家文化專題研究	Cheng, Hsiao-Feng Chang, Han-Bi Wang, Pao-Chien	3	Tue234/HK-315	Required	Semester	<a href="#">Syllabus</a>
<input type="checkbox"/> 71003 IH6078- *	Cultural Economy & Agro-Rural Development of Hakka Areas 文化經濟與客庄農鄉發展	Lai, Shou-Cheng	3	Wed678/HK-301	Elective	Semester	<a href="#">Syllabus</a>
<input type="checkbox"/> 71004 IH6079- *	Ethnicity and Society 族群與社會	Chiang, Chen-Yin	3	Tue678/HK-301	Elective	Semester	<a href="#">Syllabus</a>
<input type="checkbox"/> 73005 HP9996- *	Teaching practice and learning 教學實務與實習III		1	Sat3/*_***	Elective	Semester	<a href="#">Syllabus</a>

Print Application Form

Reset



# Cross-University Course Selection

<b>Add and Drop Courses</b>	Control Panel	sidebar.studentAssistant
Add and Drop Courses		
	Select Courses	
Print Application Form		
	Print Application Form to Manually Update Course Selection Record	
	Print Application Form for Course Withdrawal	
Summer Courses		
	Search for Summer Courses	
	Register for Summer Courses	
	Print Application Form for Summer School	
	See Summer Course Selection Status	
Cross-University Course Selection		
	Login to Data	
	Print Application Form	
	See Course Selection Status	



# Cross-University Course Selection - All Processing Step

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1. Login to course planning system.
2. Add and Drop Course → Login to Data.
3. Fill all required fields.
4. Print the application form and you should finish all administrative procedures yourself.  
【 NCU : Advisor → Department Chair → Curriculum Division 】  
→  
【 Inter-university : Instructor → Department Chair → Curriculum Division → Cashier Office 】  
→ Submit the Application Form to the Curriculum Division of NCU before the due date.



# Cross-University Course Selection – STEP1

Add and Drop Courses

Control Panel

sidebar.studentAssistant

Add and Drop Courses

Select Courses

Print Application Form

Print Application Form to Manually Update Course Selection Record

Print Application Form for Course Withdrawal

Summer Courses

Search for Summer Courses

Register for Summer Courses

Print Application Form for Summer School

See Summer Course Selection Status

Cross-University Course Selection

Login to Data

Print Application Form

See Course Selection Status

- Add and Drop Course  
➔ Login to Data



# Cross-University Course Selection –STEP2

- Fill all required information and submit

Cross-University Course Selection - Login to Data

* The opening semester of the course	<input checked="" type="radio"/> Courses during the semester <input type="radio"/> Courses during the summer vacation
* The hosting school	國立清華大學 ▼
* Course level	Undergraduate ▼
* Way of Instruction	In-class ▼
* The hosting department	化學系
* Course Code	10710CHE 116000 <a href="#">台聯大課程</a> <a href="#">下載</a>
* Chinese title	化學工程導論
* English title	Introduction to Chemical Engineering
* Whole Year or Semester	-- Select -- ▼
* Credit	1

Items marked with \* are indispensable





# Cross-University Course Selection – STEP3

- Read all relational rules carefully
- Print the application form and run all procedures.

Cross-University Course Selection - Print the application form

本校生規定	
1.	Procedures : 【 NCU : Advisor→Department Chair→Curriculum Division 】 → 【 Inter-university : Instructor→Department Chair→Cashier Office →Curriculum Division 】
2.	Your application must be approved by NCU if you take (1)university required courses for undergraduate,(2)general education courses, and (3) educational programs from inter-university.
3.	For Courses during the Semester: Please submit the form before the due date of Selection Amendment of Courses. (100 NT dollars will be charged for those who return the form during overdue add/drop course stage)
4.	For Courses in the summer term: Please submit the form to the Curriculum Division before the summer courses begin.
5.	You must submit this form to Curriculum Division before the deadline of "add/drop" courses for the requirement of the course selection procedure.
6.	If you want to drop inter-university courses, you must follow inter-university's rules and notify Curriculum Division of NCU.

note1.iss

Select an application form - 國立高雄第一科技大學 (1071 Courses during the semester)		
<input type="checkbox"/>	5614	日文1 Japanese 1
<a href="#">Print three copies of the application form</a>		





# Cross-University Course Selection –PS

- You can modify data through “See Course Selection Status”.

Add and Drop Courses		Control Panel	Discussion Zone
Add and Drop Courses			
	Select Courses		
Print Application Form			
	Print Application Form to Manually Update Course Selection Record		
	Print Application Form for Course Withdrawal		
Summer Courses			
	Search for Courses		
	Register for Summer Courses	1	No
	Print Application Form for Summer School		
	See Course Selection Status	2	No
Cross-University Course Selection			
	Login to Data		
	Print Application Form	Full	2 No
	See Course Selection Status		

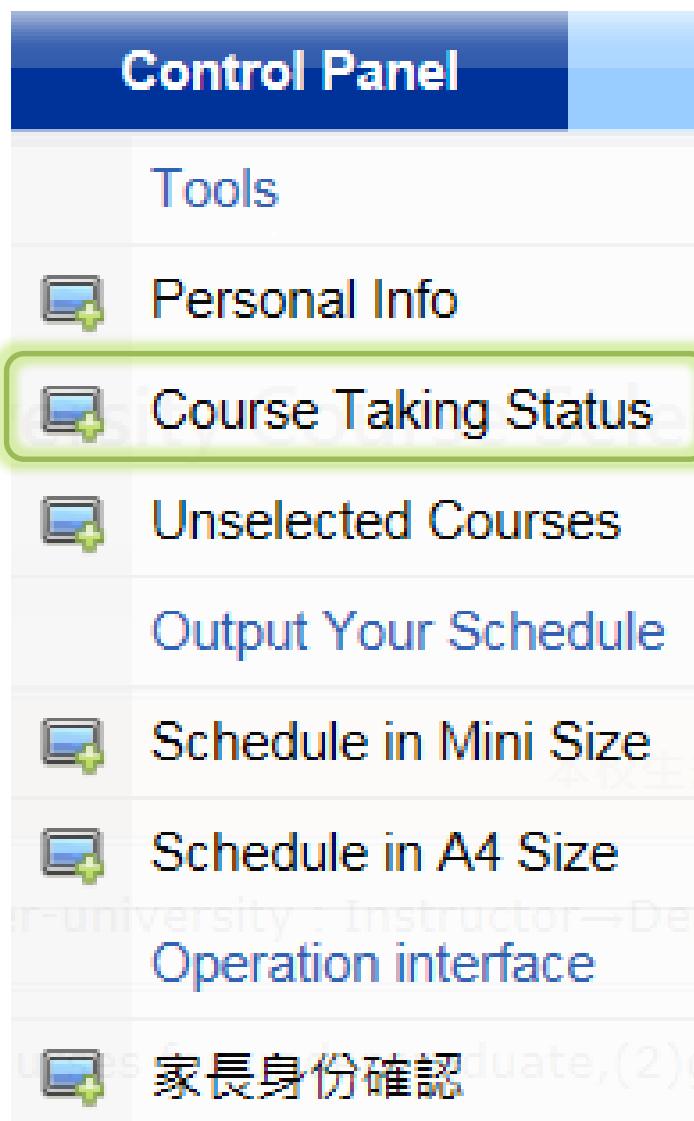
Modify

Modify

Modify



# Control Panel—Course Taking Status





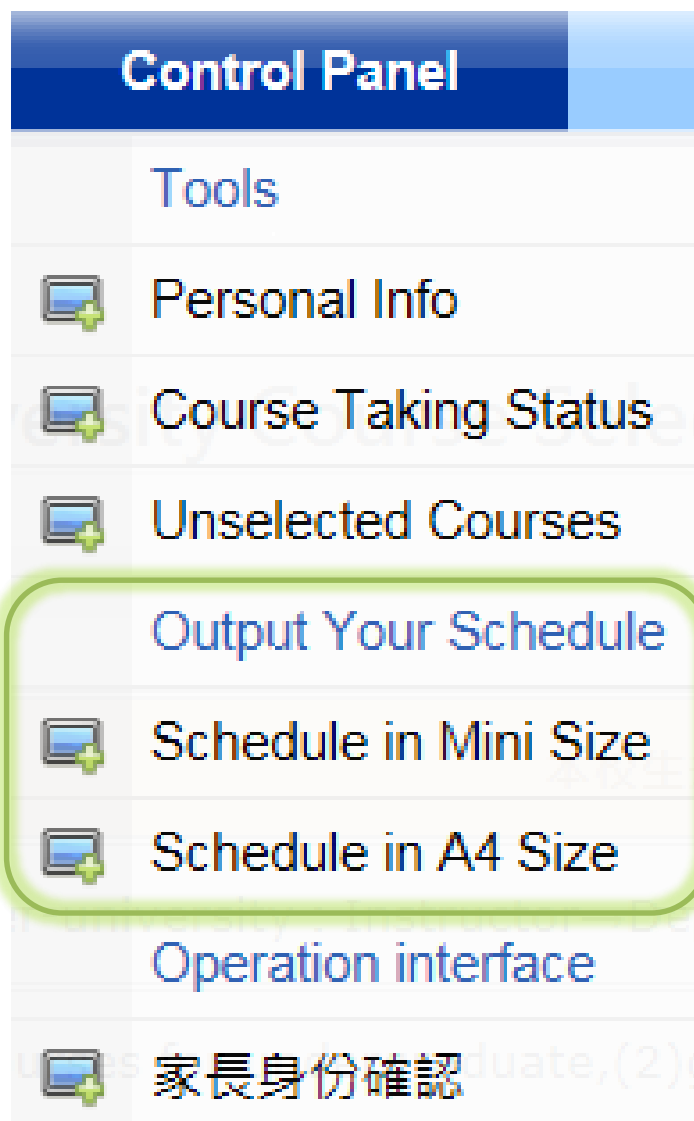
# Control Panel-Course Taking Status

semester:1071 Student ID Number: Name: Department/Class:

Serial Number	Course Code - Class	Course Name/Remark	Instructor	Credit	Time/Building and Room Number							Required or Elective	Group	Priority	Status of Course Selection		
					Sun	Mon	Tue	Wed	Thu	Fri	Sat						
1	41007	BA2016	A	Cost Accounting 成本會計	Tsai, Wen-Hsien	3				234 I1-006				Required	0	1	The course has been selected (preliminary course selection).
2	41011	BA3000	A	Introduction to Civil Law 民法概要	Wang, Chih-Chieh	3		678 I1-111					Required	0	1	The course has been selected (preliminary course selection).	
3	00024	LN0045	*	German II A 德文(二) A Undergraduate course. Course level: intermediate. Prerequisite: one year or 108 hours of basic German. Students who want to take the course should have a test at first class meeting .	Chen, Chia-Ling	3			678 O-106				Elective	14	1	The course has been selected (preliminary course selection).	
4	48006	FM2037	*	Intermediate Accounting I 中級會計學I	Yen, Ju-Chun	3				567 I1-309			Elective	0	1	The course has been selected (preliminary course selection).	
5	48016	FM4027	*	Auditing I 審計學I	Su, Shih-Chung	3					234 I1-311		Elective	0	1	The course has been selected (preliminary course selection).	
6	41013	BA3017	*	International Business Management 國際企業管理	Yang, Jyh-Chau	3				234 I1-007			Elective	0	1	The course has been selected (preliminary course selection).	
				<b>18</b>													



# Control Panel-Output your Schedule





# Mini size

Schedule in mini size

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1							
2							
3							
4							
Z							
5							
6							
7							
8							
9							
A							
B							
C							
D							
E							
F							

[Print out the schedule](#)

- This form makes it easier for you to carry every where.



# A4 size

- This A4 size form can be placed in the schoolbag.

schedule.in.A4.size

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1							
2							
3							
4							
7							
5							
6							
7							
8							
9							
A							
B							
C							
D							
E							
F							



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The END